



Admissions

Oversubscription Criteria for St Aidan's Church of England High School, Harrogate

The school serves the Deaneries of Harrogate and Ripon. The school's planned admission number (PAN) is 250. (*See note A*)

Children with an Education Health and Care Plan (EHCP) naming St Aidan's Church of England High School will be allocated a place in line with section 324 of the Education Act. EHCPs are not considered part of the oversubscription criteria.

In the case of oversubscription, places are offered to those who meet the following criteria. In determining places the Governors will allocate places as follows:-

**Priority 1:
Looked After**

Children currently or previously looked after by the local authority. (*See note B*)

**Priority 2:
Siblings**

Siblings of children attending the school at the time of admission. (*See note C*)

**Priority 3:
Foundation Places:**

Up to 80% of the remaining places will be allocated to children of the Christian faith living within the Anglican Deaneries of Harrogate and Ripon. (*See note A*)

Of these places 85% will be allocated to those living in the Harrogate Deanery and 15% to those living in the Ripon Deanery based on the points allocated for church attendance at a place of public worship (*See note H*) (see Appendix 1 for details of the points allocation). Points will be separately allocated for church attendance for both Parent/Carer and child. The Governors will require confirmation from a priest or minister of this commitment. If there is a need to differentiate between applications with the same number of points, priority will be determined by geographic proximity to the school by the nearest route according to the NYCC electronic measuring system.

Applicants not successful will be placed on a waiting list. The waiting list will be kept until the end of the academic year to which it relates (*See note G*). After the initial allocation a single waiting list will be drawn up for foundation places across both Deaneries and places will be allocated to those with the highest points total based on frequency of attendance at public worship by both the parent/carers and the child. (Please refer to Appendix 1).



**Priority 4:
Staff Children:**

Children of staff at the school in either or both of the following circumstances:

- a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made;
and/or
- b. where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

**Priority 5:
Medical/Social Need**

Up to 5 children living within the Anglican Deaneries of Harrogate and Ripon with a demonstrated exceptional medical/social need for a place at St Aidan's. The Governors will use the information provided on the CAF to determine allocation of these places. The Governors will require a written reference from appropriate professionals working with the child to say why the need can only be met by attending St Aidan's. (*See note D*)

**Priority 6:
World Religions (other than Christianity)**

Up to 5 children of world religions other than Christianity resident within the Anglican Deaneries of Harrogate and Ripon. After the initial allocation a waiting list will be drawn up for world religion places and places will be allocated to those with the highest points total based on frequency of attendance at places of worship by both the parent or guardian and the child. (Please refer to Appendix 1). If there is a need to differentiate between applications with the same number of points, priority will be determined by geographic proximity to the school by the nearest route according to the NYCC electronic measuring system. Applicants not successful will be placed on a waiting list. The waiting list will be kept until the end of the academic year to which application was made. (*See note E and note G*)

**Priority 7:
Community Places:**

The remaining places after Priorities 1 to 6 have been ranked will be allocated to those applicants living within the Anglican Deaneries of Harrogate and Ripon closest to the school (determined by geographic proximity to the school, by the nearest route, according to the NYCC electronic measuring system) regardless of their eligibility under any other priorities. Applicants not successful will be placed on a waiting list. The waiting list will be kept until the end of the academic year for which application was made. (*See note G*)



Priority 8:

Out of Area Foundation

Any remaining places will be allocated to children living outside the Anglican Deaneries of Harrogate and Ripon who regularly attend a place of worship ranked according to the points scored for church attendance. Points are awarded on the same basis as for Foundation Places (see *Appendix 1*). Where there is a need to differentiate between applications with the same points score, priority will be determined by geographic proximity to the school, by the nearest route, according to the NYCC electronic measuring system.

Priority 9:

Out of Area Community

If there are any remaining places after the above priorities have been allocated and where there is an application without points for church attendance and a need to differentiate between applications priority will be determined by geographic proximity to the school, by the nearest route, according to the NYCC electronic measuring system. (*See note F*)



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Notes

- A. The ecclesiastical parishes of the Deaneries of Harrogate & Ripon can be found by entering your postcode at www.achurchnearyou.com you can find your parish church and clarify which Deanery your residence is in.
- B. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. Previously looked after children are children who were adopted (or became subject to Child arrangement order or special guardianship order) immediately following having been looked after.
- C. 'Siblings' include step siblings, foster siblings, adopted siblings and other children living permanently at the same address.

'Time of Admission' is determined as the first day of term in September.

Siblings of students applying to be on the Sixth Form Role at St Aidan's in September for either Year 12 or Year 13, who have not been at St Aidan's in Year 11, are not eligible for a sibling place under Priority 2.

- D. A medical or social need will refer to some particular and exceptional reason why a place at St Aidan's will be essential to the medical or social well-being of the child. Supporting evidence will be required in writing from a health or social care professional. The Governors will use the information you provided in your Common Application Form (CAF).
- E. Children of world religions refer to those applicants who follow World Religions other than Christianity (ie Islam, Judaism, Hinduism, Buddhism, Sikhism, Jainism, Shinto, Tooism, Zoroastrian, Confucianism, Baha). Where there are more than five applications priority will be given on a points basis in the same way as that used for Foundation Places. Governors will allocate places based on regularity of attendance at the appropriate place of worship and the Governors will require confirmation from a Faith Leader of this commitment. Where there is a need to differentiate between applications with the same points score, priority will be determined by geographic proximity to the school, by the nearest route, according to the NYCC electronic measuring system.

Waiting lists may need to be reordered/restructured at certain times depending upon changing family circumstances or if people move into area with late applications.



- F. If the distance between two children's homes and the school is the same, random allocation will be used as a tie-break in Priorities 3, 6, 7, 8 and 9 above to decide who has highest priority for admission. This process will be independently verified.
- G. Waiting Lists are kept in criteria order until the end of the academic year to which it relates. Applicants are required to re-submit an application each academic year as waiting lists do not continue beyond the end of the academic year to which it relates.

Waiting lists may need to be reordered/restructured at certain times depending upon changing family circumstances or if people move into area with late applications.

- H. Church attendance at a place of public worship - There is a distinction between 'collective' worship in a school which is invitational and inclusive with no presumption of faith which cannot be taken into consideration in these oversubscription criteria. This is different from 'corporate' worship in a church as a place of public worship where there is a presumption of faith.

A church is defined as a Christian Church which is a member of 'Churches Together in Britain and Ireland' or a member of the 'Evangelical Alliance' or a local 'Churches Together Organisation'.

- I. Late Applications for Admission – Where there are extenuating circumstances for an application being received after the last date for applications, and it is before the governors have established their list of pupils to be admitted, then it will be considered alongside all the others.

Otherwise, applications which are received after the last date will be considered after all the others, and place on the waiting list in criteria order.

- J. Appeals - Where the governors are unable to offer a place because the school is over-subscribed, parents/carers have the right to appeal to an independent admission appeal panel, set up under the School Standards and Framework Act, 1998, as amended by the Education Act, 2002. Parents/carers will have the opportunity to submit their case to the panel in writing and also to attend in order to present their case. Parents/carers will normally receive 14 days notice of the place and time of the hearing.



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Appendix 1:

Church attendance is measured by the approximate number of weeks in which the person has attended a place of public worship in the religious tradition in the **three year period** immediately before the date of application.

1. Church attendance of child

- | | | |
|-----------------|---|----------|
| Weekly* | ▪ | 3 points |
| 2-3 times/month | ▪ | 2 points |
| Monthly | ▪ | 1 points |

2. Church attendance of parent or carer

- | | | |
|-----------------|---|----------|
| Weekly* | ▪ | 3 points |
| 2-3 times/month | ▪ | 2 points |
| Monthly | ▪ | 1 points |

** Weekly indicates every week except for sickness and family holidays and would usually therefore be in excess of 40 weeks in the year.*

If your pattern of attendance has changed significantly during the last three years, then an average over the three years should be used.

<i>e.g. Year 1</i>	<i>Monthly</i>	<i>12</i>	<i>weeks</i>	
<i>Year 2</i>	<i>Fortnightly</i>	<i>24</i>	<i>weeks</i>	
<i>Year 3</i>	<i>Weekly</i>	<i>48</i>	<i>weeks</i>	
	<i>=</i>	<i>84</i>	<i>weeks averaged over 3 years = 28</i>	
			<i>i.e. 2-3 times per month</i>	

SIFs relating to Foundation places (Priority 3 and 8), World Religion other than Christianity (Priority 6) must be endorsed by a leader of the specified place of worship community **before** submission.

St Aidan's may contact Faith Leaders to confirm the above. In the event that the Faith Leader wishes to change the confirmed frequency of attendance this will be communicated to parents/carers by the school.

Where parents have relocated in either residence or church in the last 3 years the Governors will take into account confirmation from previous places of worship.

Note:- *In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship*